From: Kenneth Kirk

To: <u>"sandy.henry22@btinternet.com"</u>

Subject: REA Gibraltar Weekend 2018 Message from the Secretary of the REA Gibraltar Branch

Date: 19 February 2018 14:34:57

Attachments: 180217 Admin Instruction REA Gibraltar Weekend 2018 JN.pdf

180217 Attendance Proforma 2018 JN.pdf

180217 Event Programme REA Gibraltar Weekend 2018 JN.pdf

Dear All,

The Royal Engineers Association Gibraltar Weekend 2018 will be held in Gibraltar between Fri 18 and Sun 20 May 18, and will be organised by the members of the Gibraltar REA Branch. Please find attached an Admin Instruction and Event Programme detailing the format of the weekend and some key planning and travel information. An Attendance Proforma is also attached; please kindly complete this document and return no later than 01 April 2018.

Additional information will be published on the REA HQ website; the REA Gibraltar Facebook page and directly via email. For any other queries at this stage, please contact the Secretary Jack Noble on jack.noble@ramboll.co.uk (+350 200 51987 (w) or +350 58008085 (m)).

There has already been a significant level of interest for this year's event and we are hoping to improve on last year's attendance figures of 170 guests; 7 Standards and representation from 13 branches.

On behalf of all 'Sappers on the Rock', we very much look forward to your company to celebrate our friendship and heritage with Gibraltar and its people.

Many thanks, and we look forward to meeting you in due course.

Jack Noble

Ken Kirk | Controller | The Royal Engineers Association | Ravelin Bldg | Brompton Barracks | Chatham | ME4 4UG | 94661-2982 |

01634-847005 | controller@rhgre.co.uk

Visit the <u>REA website</u> and the REA <u>Facebook</u> page <u>Sappers Network Limited</u> - proper jobs...



Service not self



Jack Noble
Secretary REA Gibraltar Branch
3D Rulander
Vineyards
Gibraltar

t • 00350 200 51987 m • 00350 58008085 e • jack.noble@ramboll.co.uk

See Distribution Reference: REA/Gib/180217

Date: 17 February 2018

ROYAL ENGINEERS ASSOCIATION GIBRALTAR WEEKEND 2018 FRI 18 - SUN 20 MAY 18 ADMINISTRATIVE INSTRUCTION

1. **Introduction**. The Royal Engineers Association Gibraltar Weekend will be held in Gibraltar between Fri 18 and Sun 20 May 18; traditionally this event was held in April, but please note that it has now been rescheduled to May. The event will be organised by the members of the Gibraltar REA Branch; please note that it is not a Corps or REA HQ sponsored event.

We have considered the feedback received from previous Gibraltar Weekends, and have developed this year's event accordingly. You will note that the Tours have been extracted from the weekend activities to provide a slightly more relaxed programme, and will now be presented as a stand-alone event on Monday – this reduces the impact of events over the weekend, and makes Saturday a more manageable and comfortable day for our guests.

We have also introduced the feedback received in respect of key events, such as the formal dinner in the Rock Hotel; this year, beer will now be available from the free bar (along with lager) and there will be a number of other subtle changes for the evening.

2. **Location.** The scheduled events will take place in various locations throughout Gibraltar and these are identified in the attached *Event Programme*. This document also includes a site plan showing the locations of key landmarks/facilities and the events.

3. Event Format.

a. **Meet and Greet.** A Meet and Greet function will be held on the afternoon of Fri 18 May 18 in the JPDU, Gun Wharf. The event will include food; entertainment and the REA Gibraltar Branch raffle. This is an informal function to welcome all our friends, both old and new and is likely to run into the early evening. Dress will be casual.

In a change to the traditional approach, for this year's event <u>please confirm your menu</u> <u>choices on the return proforma attached</u> (at Appendix A).

b. **Parade and March Past.** On Sat 19 May 18, there will be a March through Main Street from Grand Casemates Square to Bomb House Lane, with the Salute taken at the Piazza. Dress will be REA/Corps blazer, REA/Corps tie, beret, shiny shoes and medals for REA attendees. Branch Standards will be on parade. We have been able to secure the Royal Gibraltar Regiment band for the event. You are requested to be in Casemates no later than 1030hrs.

- c. **Mayoral Reception (to be confirmed).** We hope to attend a Mayoral reception after the parade but at the time of writing, this event is still to be confirmed.
- d. **Dinner Dance.** A formal Dinner Dance will be held in the lower pool garden ("the Khaimah") of the Rock Hotel on the evening of Sat 19 May. The evening will include arrival drinks; a waiter-served five-course meal; entertainment; an RE/REA/Gibraltar display and a **free bar**. And not forgetting of course the infamous Gibraltar Branch raffle! Dress will be lounge suits or blazer for gentlemen and appropriate for the ladies.

This year, we hope to bring you a special surprize during the evening.

- e. **Church Service.** A Church Service will be held in Kings Chapel on Sun 20 May at 1030hrs. The Command Padre will lead a multi-denomination service of thanksgiving for the RE. REA Branch Standards are most welcome. Dress will be as per the parade. There will also be an invitation by the Padre to join him for refreshments and some home-made cake after the service.
- f. **Farewell Function.** We will hold an informal social gathering to bid farewell to friends on Sun 20 May in The Police Club, HM Naval Base. Hot and cold food will be provided. This event will start mid-afternoon and run through into the evening, with a casual dress code. We may even run a couple of games of Gibraltar bingo!

This concludes the REA Weekend events. Please refer to the Events Programme attached.

- 4. **Tours.** This year, we will be providing two discrete and stand-alone tour options on Mon 21 May:
 - a. **Garrison Library Tour**. There will be a short tour of the Garrison Library and its grounds followed by a presentation on its history. Designed by a Sapper and built by the Corps, this facility is synonymous with the Corps.

Guests are requested to meet in the reception of the Garrison Library (opposite the O'Callaghan Eliott Hotel) at 1000hrs.

b. **Fosseway Upper Sandy Armaments Tour**. The tour will comprise access to the Fosse Way and Upper Sandy Armaments Depot. Public access to this area is extremely restricted, so we are very lucky to have secured this opportunity. Dress for this will be casual with comfortable walking shoes. Again, this will be a leisurely walk and will take around an hour/hour and a half.

Guests are requested to meet at the southern entrance to Dudley Ward Tunnel at the end of Europa Advance Road at 1400hrs. Please note that if you require a taxi to take you to Fosse Way, it would be sensible to pre-book.

5. **Costs.** Members of the Gibraltar Branch have worked hard to ensure that costs for the REA Gibraltar Weekend are once again kept to a minimum, and we have secured some sponsorship from local companies to offset the cost of the Weekend. The event will also be subsidised by Gibraltar branch funds.

For all six events, the provision of five-course formal meal, and the provision of a free bar during the Saturday evening function, we have been able to keep the cost for attending the Weekend to £75 per head. This is a single payment that will cover all venues; staff; food and entrainment costs for all six events over the three-day period.

This year, due to the increasing cost of deposit payments to secure venues, you are respectfully requested to make payment in full no later than 01 Apr 18. Payment can be made:

a. **By Cheque**. Cheques should be made payable to "Gibraltar Central Fund" and include "the full name of guests" on the back of the cheque. Payment should be sent to the REA Gibraltar Secretary at the following address:

Jack Noble 3D Rulander Vineyards Gibraltar GX11 1AA

- b. **By Bank Transfer**. Please contact Richard or Jack for further details. If paying by bank transfer, please include the Reference: "REA 2018 and your full name"
- c. **Cost Summary**.

Attendance to the 2018 event: £75 per head

Garrison Library Tour: £5 per head

Fosse Way Armaments Tour: £5 per head

- 6. **Attendance.** There has been a significant level of interest for this year's event already and we are hoping to improve on last year's attendance figures of circa 170, along with 7 Standards and representation from 13 branches. To finalise our preparations, we would be grateful for your earliest confirmation of attendance, ideally no later than 01 Apr 18. Please complete that attached attendance proforma, or simply provide this information in an email if this is more convenient for you, along with your payment to the Branch Secretary, Jack Noble contact details above. You very earliest response is appreciated.
- 7. **Travel from UK and Overseas.** Guests are to make their own arrangements for travel to and from Gibraltar. British Airways and Easyjet fly into Gibraltar from **Gatwick**, **Heathrow**, **Manchester**, and **Bristol**.

The international airports of **Jerez** and **Malaga** are within an hour's drive of Gibraltar; both Malaga and Jerez are served from most UK airports. Both have car hire facilities, although we can arrange taxi/coach from these locations to Gibraltar if required – this will attract a cost to those travelling payable at the time of the journey.

- 8. **Accommodation.** Unfortunately, there is no military accommodation available for the REA Weekend, therefore use of local hotels or staying with friends is recommended. Further details are provided at Appendix B.
- 9. **Medical.** Guests are to ensure they have appropriate Medical Insurance arranged before travelling. UK Citizens are able to use the services at St Bernard's Hospital when in possession of an E111 European Health Insurance Card (EHIC). Access to medical services will be denied otherwise. An EHIC can be obtained online at https://www.e111.org.uk/ or by calling 0845 6062030. There will be emergency medical cover arranged for the events where required. Please ensure adequate personal arrangements are in place for family notification.
- 10. **Finance.** Gibraltar's currency is pounds sterling and it also has its own Gibraltar notes and coins please note that these cannot be used or exchanged in the UK upon your return so please feel free to get rid of any remaining 'Gibraltar' currency during the raffle at the Farewell Function. There are familiar bank names within Gibraltar including both NatWest and Jyske bank, and Leeds

Building Society. NatWest cashpoints will issue UK pounds sterling. Most retail outlets and hotels will accept credit and debit cards and cash (UK pounds sterling; Gibraltar pounds or Euros). Please note that Euros are required for Spain.

11. **Welfare.** The event organisers will be able to offer advice on welfare matters but guests must treat the Weekend as you would when travelling abroad anywhere else in the world and make the necessary arrangements for any known welfare matters.

12. Other Information.

Lapel Pins. This year, we have commissioned a commemorative 'lapel pin' showing the 1772 Sapper and adorned with 2018 REA Gibraltar Weekend – pls refer to the image below:



The limited-edition pins will be available for purchase at a very reasonable £3.50 each.

Gibraltar Classic Car Rally. The Gibraltar Classic Car Rally will be taking place in Casemates on Sat 19 May. This is a display organised by the Gibraltar Classic Car Club, but is available before and after the March, should you be interested.

Additional Information. Additional information will be published on the REA HQ website; the REA Gibraltar Facebook page and directly via email. For any other queries at this stage, please contact:

Contact	Name	Email	Landline	Mobile
Secretary Mr Jack Noble		jack.noble@ramboll.co.uk	+350 200 51987	+350 58008085
Chairman WO1 Paul Harman		rman <u>DIOSDOS-</u> <u>PJOB3d3GibProg@mod.uk</u> +350 200 55372		+350 58009961
Treasurer Mr Richard Tomlinson		asurer Mr Richard Tomlinson <u>richard.tomlinson@ramboll.co.uk</u>		+350 54028355

On behalf of all 'Sappers on the Rock', we very much look forward to your company to celebrate our friendship and heritage with Gibraltar and its people.

Warmest REgards



Jack Noble Secretary REA Gibraltar Branch for Chairman

Enclosures:

Appendix 1 – Attendance Proforma Appendix 2 – Accommodation Event Programme

Distribution:

External:

REA HQ – Controller REA 18 REA Branch Secretaries 18 REA HQ Website REA Gibraltar Facebook Page

Internal:

GIB HQBF COS (Green, Frank Col) ¹ DIO SD OS-PJOB3a Gib FM (Gianndrea, Rocco Lt Col RE) ¹ DIO SD OS-PJOB3d3GIBPROG (Harman, Paul WO1 RE) ¹ DIO Ops Int-PJOB DMG2e (Studdart, Phil WO2) ¹ DIO SD OS-PJOB3a2 Gib FM (Carter, Baz SSgt) ¹ REA Gibraltar Branch Members ¹

APPENDIX 1 – ATTENDANCE PROFORMA

Please complete the proforma below and return no later than 01 April 2018 to Jack Noble:

By Email – <u>jack.noble@ramboll.co.uk#</u>

By post – Jack Noble

3D Rulander Vineyards Gibraltar GX11 1AA

ATTENDANCE PROFORMA REA Weekend 2018 Attendance

Name:	
REA Branch:	
REA Standard:	Yes / No

Date:	Fri 18 – Sun 20 May 18
Price per head:	£75

	Mon 2	1 May
I	£5	£5

Title	Christian	Surname	Meet n Greet	*Meet n Greet Menu Choice*	March	Mayoral Reception	Evening Function Rock Hotel	Church Service	Farewell Function
Mr	Jack	Noble	1	Α	1	1	1	1	1
Mrs	Kathy	Noble	1	В	0	0	1	0	1

Garrison Library Tour	Fosse Way Armaments Tour	Remarks (Dietary requirements; mobility requirements etc)
1		Vegetarian only - wheelchair user
	1	No onions or fish

Total							
-------	--	--	--	--	--	--	--

APPENDIX 2 - ACCOMMODATION

You have several accommodation options:

- a. MYGIBRALTAR
- b. AIRBNB
- c. Hotel
- d. Hostel

MYGIBRALTAR

A very useful and economic approach to arranging your visit (both flight and/or hotel) is MYGIBRALTAR at http://www.mygibraltar.co.uk – we would recommend trying this initially.

AIRBNB

Another useful mechanism for sourcing private accommodation (rather than hotel) is via AIRBNB at https://www.airbnb.co.uk/

HOTEL

If you prefer a hotel stay, local hotels include:

Hotel	Telephone	Web
Bristol Hotel (Gibraltar)	+350 20076800	www.bristolhotel.gi
Caleta Hotel (Gibraltar)	+350 20076501	www.caletahotel.com
Cannon Hotel (Gibraltar)	+350 20051711	www.cannonhotel.gi
O'Callaghan Eliott Hotel (Gibraltar)	+350 20070500	www.eliotthotel.com
Rock Hotel (Gibraltar)	+350 20073000	www.rockhotelgibraltar.com
Sunborn Hotel (Gibraltar)	+350 20016000	www.sunborngibraltar.com
Ohtels Campo de Gibraltar (Spain)	+34 956 178213	www.ohtelscampodegibraltar.es

As the Dinner Dance will be held in the Rock Hotel, we have managed to secure a discounted rate in the Rock Hotel for those who may be interested:

- £129 B&B single occupancy
- £144 B&B double occupancy

The Rock will not hold any rooms and all room bookings will be on a first come first serve basis, subject to availability. If you are interested, please to book your rooms directly by sending an email to reservations@rockhotel.gi or reservations@rockhotel.gi and quoting "REA" for the discount.

Hotels are constantly busy and so spaces are generally in demand; we suggest that you identify and book accommodation as early as possible.

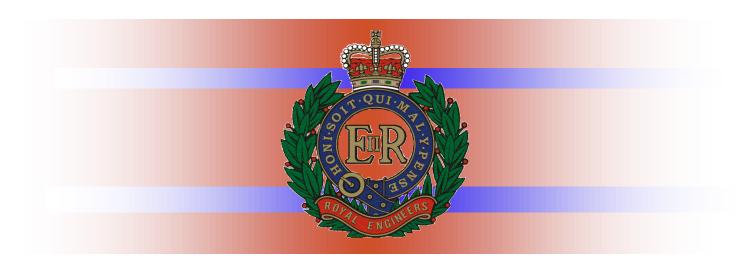
HOSTEL

If you prefer a more basic and economical stay, local hostels include:

Hotel	Telephone	Web
Hostal Carlos 1 (Spain)	+34 956 762135	www.hostalcarlos.es
Hostal Carlos 2 (Spain)	+34 956 761303	www.hostalcarlos.es
La Campana Hostal (Spain)	+34 956 173058	www.hostalcampana.es

Royal Engineers Association Gibraltar Weekend Friday 18 – Sunday 20 May 2018

hosted by the REA Gibraltar Branch



Event Programme

GIBRALTAR BRANCH ROYAL ENGINEERS ASSOCIATION GIBRALTAR WEEKEND PROGRAMME FRIDAY 18 – SUNDAY 20 MAY 2018

Ser	Date/ Time	Event	Location/Meeting Point	Dress Code	Remarks
(a)	(b)	(c)	(d)	(e)	(f)
	(b) Fri 18 May 1400hrs – 1900hrs				
					Food: (pls pre-order food choices) Food Option A: - Chicken Curry - Rice - Naan Bread - Poppadum - Onion Bahji
					Food Option B: - Vegetable Curry - Rice - Naan Bread - Poppadum - Onion Bahji
	1900hrs – Onwards	On discretion			Food Option C: - Chicken (in sauce) and Chips

Ser	Date/ Time	Event	Location/Meeting Point	Dress Code	Remarks
(a)	(b)	(c)	(d)	(e)	(f)
2	Sat 19 May 1030hrs – 1130hrs	REA March up Main Street	Grand Casemates Square [Map Location 2]	REA Blazer REA/Corps Tie Beret Medals (highly polished) Branch Standards	1030hrs Form up in Casemates Square 1100hrs – 1115hrs March through Main Street
3	1115hrs	Salute	The Piazza	As above	The salute will be taken by Her Worship the Mayor, Ms Kaiane Aldorino. Kaiane is a Gibraltarian politician and former Miss World (2009).
4	1145hrs	Sapper Photograph	Sapper Statue [Map Location 3]	As above	All REA members are asked to congregate at the Sapper Statue adjacent to Marks & Spencer straight after the March

Ser	Date/ Time	Event	Location/Meeting Point	Dress Code	Remarks
(a)	(b)	(c)	(d)	(e)	(f)
5	1200hrs – 1300hrs	Mayoral Reception (TBC)	City Hall [Map Location 4]	As per March	The marching contingent has been invited for drinks and canapés by the Mayor of Gibraltar Regrettably, attendance to this event is for marching contingent ONLY Ladies are respectfully requested to meet up with their other-halves after the Reception
6	Sat 19 May Guests are requested to arrive PROMPTLY 1915 - 1930hrs VIP arrival 1945-2000hrs Seated 2000hrs	Evening Formal Function	Rock Hotel Pool Area [Map Location 5]	Lounge Suit or Blazer NO MEDALS Appropriate attire for the ladies/guests	Entertainment: Entertainment: music/disco (tbc). There will also be a special entertainment surprise on the night ① Raffle Auction Sapper Presentation Boards Refreshments: 1915 – 2000hrs: Free Arrival Drinks 2000 – 2200hrs: Free Wine and Water with Meal (other drinks to be purchased by guests) 2200hrs to 0200hrs: Free bar (beer; lager; wine; spirits; soft drinks are free – cocktails to be purchased by guests)

Ser	Date/ Time	Event	Location/Meeting Point	Dress Code	Remarks
(a)	(b)	(c)	(d)	(e)	(f)
					Food: Waiter-served 5-course meal: - Butternut squash soup with coriander crème fraiche - Pan-seared chicken breast with sage polenta Rioja fumée - Raspberry pavlova with mascarpone cream - Glass of Port - Freshly Brewed Tea/Coffee
7	Sun 20 May 1030hrs – 1200hrs	Church Service	King's Chapel [Map Location 6]	REA Blazer; REA or Corps Tie; Beret; Medals Branch Standards	1030hrs: Church Service dedicated to the Royal Engineers Branch Standards are welcomed 1130hrs: Retire to the Cloisters/Music Room for refreshments and cakes with the Padre

Ser	Date/ Time	Event	Location/Meeting Point	Dress Code	Remarks
(a)	(b)	(c)	(d)	(e)	(f)
8	<u>Sun 20 May</u> 1500hrs – 2000hrs	Farewell Function	The Police Club, HMNB, Dockyard Road [Map Location 7]	Casual	Entertainment: "Zulu" or "REA presentation" on the big screen Raffle Bingo/Auction (tbc) Refreshments: Soft and Alcoholic Drinks (guests to purchase) Food: Hot and Cold Buffet (paella; chicken dish; buffet food etc)

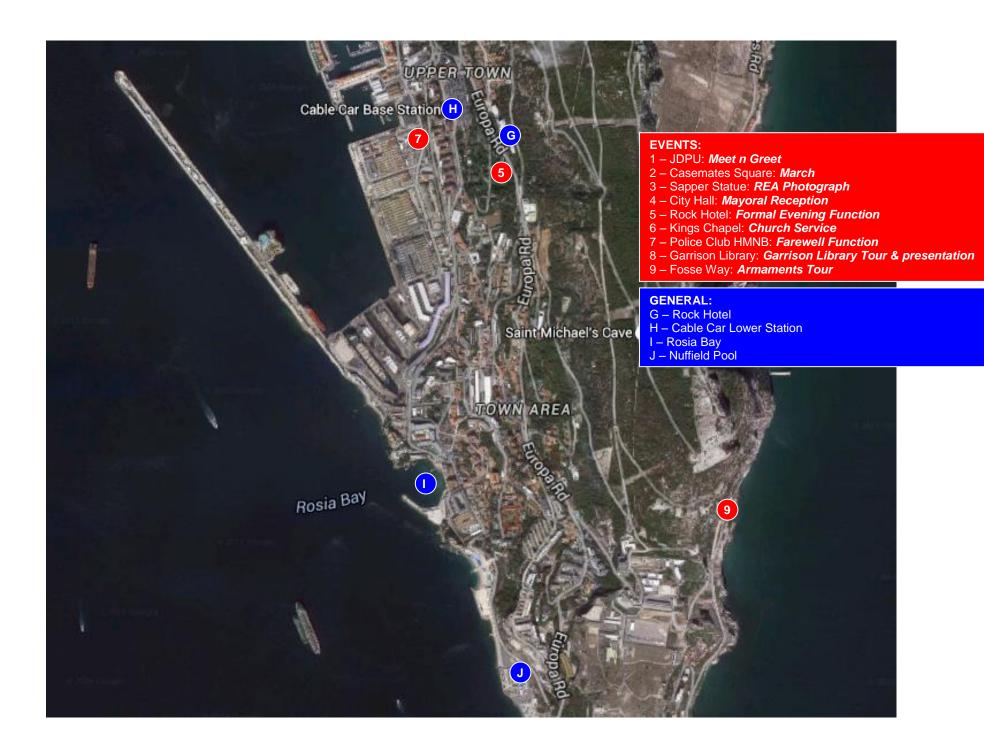
WATERWORKS / GARRISON LIBRARY TOURS MONDAY 21 MAY 2018

Ser	Date/ Time	Event	Location/Meeting Point	Dress Code	Remarks
(a)	(b)	(c)	(d)	(e)	(f)
9	Mon 21 May 1000hrs	Garrison Library Tour and Presentation	Garrison Library, Governor's Parade [Map Location 8]	Casual	There will be a short tour of the Garrison Library and its grounds followed by a presentation on its history. Designed by a Sapper and built by the Corps, this facility is synonymous with the Corps. The event should take 1.5 – 2 hours.
10	Mon 21 May 1400hrs	Fosse Way and Upper Sandy Armaments Depot	Fosse Way and Upper Sandy [Map Location 9]	Casual	There will be a tour of the Fosse Way Armaments Depot. Fosse Way, along with the Great North Road, were excavated running nearly the full length of the Rock to interconnect the bulk of the wartime tunnels. Fosse Way accommodates ammunition magazines and an armaments depot. The event should take 1.5 – 2 hours.

REA CONTACT LIST

Ser	Contact	Name	Email	Landline	Mobile
(a)	(b)	(c)	(d)	(e)	(f)
1	Secretary	Mr Jack Noble	jack.noble@ramboll.co.uk	+350 200 43252	+350 58008085
2	Treasurer	Mr Richard Tomlinson	richard.tomlinson@ramboll.co.uk	+350 200 51987	+350 54028355
3	Chairman	WO1 Paul Harman	DIOSDOS-PJOB3d3GibProg@mod.uk	+350 200 55372	+350 58009961







ATTENDANCE PROFORMA REA Weekend 2018 Attendance

Name:	
REA Branch:	
REA Standard:	Yes / No

Date:	Fri 18 – Sun 20 May 18
Price per head:	£75

	Mon 2	1 May
I	£5	£5

Title	Christian	Surname	Meet n Greet	*Meet n Greet Menu Choice*	March	Mayoral Reception	Evening Function Rock Hotel	Church Service	Farewell Function
Mr	Jack	Noble	1	Α	1	1	1	1	1
Mrs	Kathy	Noble	1	В	0	0	1	0	1

Garrison Library Tour	Fosse Way Armaments Tour	Remarks (Dietary requirements; mobility requirements etc)
1		Vegetarian only - wheelchair user
	1	No onions or fish

Total							
-------	--	--	--	--	--	--	--